

# Agenda

# Williamstown City Council

04/19/16

7:30 PM

City Council Chambers

**Type of meeting:** Regular Meeting

**Attendees:** Mayor and City Council Members, City Attorney, and City Clerk

## Agenda topics

1. Call Meeting to Order
2. Pledge of Allegiance
3. Call Roll
4. Minutes of Previous Meeting
5. Pay Bills
6. Approve Levy Rates for 2017 Budget
7. Budget Revision for 2016 Budget
8. Bids for Street Paving
9. Bids for Sidewalk Projects
10. Reschedule or Cancel May 3<sup>rd</sup> Meeting Due to Early Voting

## Other Items Which May Be Discussed:

1. Administrative Issues
2. Community Swimming Pool
3. Park Committee
4. Planning Commission
5. Board of Zoning Appeals
6. Tree Committee
7. Water Dept.
8. Sanitary / Storm Water Board
9. Sidewalk Plan

\*\*Please state your name and address when addressing City Council

WILLIAMSTOWN CITY COUNCIL  
REGULAR MEETING  
APRIL 19, 2016

The Williamstown City Council met in regular session on Tuesday, April 19, 2016 at 7:30pm. Those in attendance were Mayor Jean Ford, Councilpersons Marty Seuffer, Gene Duncan, Barbara Lewis, and Ron Erb, and City Clerk/Treasurer Susan Knopp. City Attorney Blaine Myers was absent.

Mayor Ford called the meeting to order and Sgt. at Arms Jeremy Raymond led Council in the Pledge of Allegiance.

On a motion by Lewis and second by Erb to approve and dispense with the reading of the minutes of the previous meeting, all voted yes.

On a motion by Erb and second by Lewis to approve the current bills for payment, all voted yes.

On a motion by Seuffer and second by Erb to approve the Levy Rates for 2016-2017 as Class I = 12.5/\$100, Class II = 25.00/\$100, and Class IV = 50.00/\$100, all voted yes.

On a motion by Seuffer and second by Lewis to adopt a budget revision for the 2015-2016 budget, all voted yes.

Three bids for the 2016 Street Paving Project were as follows: Brown Asphalt - \$166,067.29, Asphalt Contractors & Site Work Inc. - \$169,742.00 and Kelly Paving - \$139,124.00. On a motion by Seuffer and second by Lewis to accept the bids for review, all voted yes.

Mayor Ford stated bids for the two Sidewalk Projects were opened today. The bids are being tabulated by the MOVRC and will be reviewed by the City Attorney. Council received a copy of the bidders and amounts.

Mayor Ford suggested cancelling the May 3<sup>rd</sup> meeting due to early voting equipment set up in the council room. Council agreed with cancelling the meeting, and a special meeting will be called in an emergency situation.

Councilwoman Lewis said the pool will open on Memorial Day.

Councilman Seuffer stated a Park Committee meeting was held this evening. He said he would like to nominate Angela Joy to the Park Committee.

On a motion by Lewis and second by Duncan to appoint Angela Joy to the Park Committee, all voted yes.

Councilman Seuffer stated a representative from the company that provided the park toys in Tomlinson Park will be coming to look at the equipment and give us an estimate on replacing or upgrading the current equipment. He said the Park Committee will come up with a replacement schedule.

Councilman Seuffer said Dave Garcia, 201 Front Street, brought up the idea of creating a dog park in town. The Park Committee is looking at the property on the inside of the entrance to the boat ramp. There will not be a lot of expense for this project. The Park Committee will meet again before the next council meeting to discuss these projects.

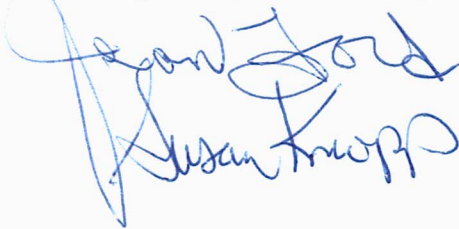
Councilman Duncan said the Planning Commission met with the Taylors who want to put in a café inside the Woolen Willow. He said the Commission is waiting on the Taylors to provide some additional information on the proposed business.

Councilwoman Lewis said the Arbor Day Celebration will take place on April 28<sup>th</sup> at 1:30pm in the park shelter, or in the council room in case of rain. The fifth grade class from the elementary school will participate.

Councilman Erb said the Sanitary Board meeting was cancelled today, but the sewer line project on Rt. 14 is underway and will hopefully be completed in a couple of weeks. He said the Cullum sewer extension has also been completed.

After some discussion on the sidewalk projects, Councilman Erb stated the DOH is currently replacing sidewalks on Highland Ave.

The meeting was adjourned at 7:45pm.

Two handwritten signatures in blue ink. The top signature is "Joan Ford" and the bottom signature is "Susan Knopp".

**MUNICIPALITY OF WILLIAMSTOWN, WEST VIRGINIA**  
**LEVY ORDER AND RATE SHEET**  
**2016 - 2017**

**The following is a true copy from the record of orders entered by this entity on the 19th day of April, 2016.**

**SIGNATURE:** \_\_\_\_\_

Municipal Clerk or Recorder

		<b>Column E</b>	
		<b>Certificate of Valuation</b>	<b>Levy</b>
<b>Current Year</b>	<b>Assessed Value for Tax Purposes</b>	<b>Rate/\$100</b>	<b>Taxes Levied</b>
<b>Class I</b>			
Personal Property	\$ 0	12.50	\$ 0
Public Utility	0		0
<b>Total Class I</b>	<b>\$ 0</b>		<b>\$ 0</b>
<b>Class II</b>			
Real Estate	\$ 87,017,870	25.00	\$ 217,545
Personal Property	11,298		28
<b>Total Class II</b>	<b>\$ 87,029,168</b>		<b>\$ 217,573</b>
<b>Class IV</b>			
Real Estate	\$ 17,137,780	50.00	\$ 85,689
Personal Property	20,259,103		101,296
Public Utility	4,685,239		23,426
<b>Total Class IV</b>	<b>\$ 42,082,122</b>		<b>\$ 210,411</b>
<b>Total Value &amp; Projected Revenue</b>	<b>\$ 129,111,290</b>		<b>\$ 427,984</b>
Less Delinquencies, Exonerations & Uncollectable Taxes		7.00%	29,959
Less Tax Discounts		2.00%	7,961
Less Allowance for Tax Increment Financing - see worksheet (Subtracted from regular current expense taxes levied only)			0
<b>Total Projected Property Tax Collection</b>			<b>390,064</b>
Less Assessor Valuation Fund (Subtracted from regular current expense taxes levied only)		2.00%	7,801
Net Amount to be Raised by Levy of Property Taxes For Budget Purposes			<b>\$ 382,263</b>

**Bid Opening for City of Williamstown Sidewalk Projects**  
**Tuesday, April 19, 2016**

**2010 Sidewalk Project**

	<b>Base Bid</b>	<b>Alternate</b>	<b>Total Bid</b>
1 Wolf Creek Contracting Co., LLC	\$338,112.00	\$7,080.00	\$345,192.00
2 Kelly Paving, Inc.	\$346,690.00	\$11,310.00	\$358,000.00

**2012 Sidewalk Project**

1 Wolf Creek Contracting Co., LLC	\$197,754.50
2 3D Construction, LLC	\$196,753.60
3 J.C. Bosley Construction, Inc.	\$191,734.00
4 T.L. Smith Excavating	\$259,320.00
5 Kelly Paving, Inc.	\$180,000.01