

# Agenda

# Williamstown City Council

08/02/16

7:30 PM

City Council Chambers

**Type of meeting:** Regular Meeting

**Attendees:** Mayor and City Council Members, City Attorney, and City Clerk

## Agenda topics

1. Call Meeting to Order
2. Pledge of Allegiance
3. Call Roll
4. Minutes of Previous Meeting
5. Pay Bills
6. Approve Storm Water Inspector
7. Discuss Trick or Treat

## Other Items Which May Be Discussed:

1. Administrative Issues
2. Community Swimming Pool
3. Park Committee
4. Planning Commission
5. Board of Zoning Appeals
6. Tree Committee
7. Water Dept.
8. Sanitary / Storm Water Board
9. Sidewalk Plan

\*\*Please state your name and address when addressing City Council

WILLIAMSTOWN CITY COUNCIL  
REGULAR MEETING  
AUGUST 2, 2016

The Williamstown City Council met in regular session on Tuesday, August 2, 2016 at 7:30pm. Those in attendance were Mayor Jean Ford, Councilpersons Marty Seufer, Jim Stage, Barbara Lewis, and Ron Erb, City Attorney Blaine Myers, and City Clerk/Treasurer Susan Knopp.

Mayor Ford called the meeting to order and Sgt. at Arms Jeremy Raymond led Council in the Pledge of Allegiance.

On a motion by Stage and second by Lewis to approve and dispense with the reading of the minutes of the previous meeting, all voted yes.

On a motion by Erb and second by Lewis to approve the current bills for payment, all voted yes.

Mayor Ford said a motion was needed to approve David VanHorn as the City's Storm Water Inspector.

On a motion by Seufer and second by Erb to approve David VanHorn as the City's Storm Water Inspector for a salary of \$10,000, all voted yes.

Mayor Ford said all the area cities would be having 'Trick or Treat' on October 29<sup>th</sup>. 'Trick or Treat' in Williamstown will be from 6:30pm – 8:00pm.

Councilwoman Lewis said two new crossing guards have been hired, John Byers and Suzanne Corkran.

Councilwoman Lewis said the last day the pool will be open is August 10<sup>th</sup>.

Councilman Stage said the Planning Commission met on August 1<sup>st</sup> with Developer Jeff Martin, concerning a proposed housing development on Rt. 14. Three of the houses will be in City limits, the rest will not. One half of the street will be in the City. Councilman Stage said he had some questions for the City Engineer, and Martin will need to come back to the Planning Commission before this can be approved.

Chief of Police Shawn Graham stated Officer Josh McCown has resigned to take another job. Graham said he would like to swear in Andrew Moore, a certified officer, currently working in Charleston.

Mayor Ford swore in Andrew Moore as a police patrolman for the City of Williamstown.

The Board of Zoning Appeals will meet August 22, 2016 at 7:30pm on a variance request.

Councilwoman Lewis said the Tree Committee had a tree removed on the boat ramp.

Public Works Director Alan Gates said the maintenance dept. trimmed trees in Fenton Park.

Councilman Erb said the Sanitary Board will meet on August 18<sup>th</sup>.

Councilwoman Lewis said Council needs to approve the low bidders for both sidewalk projects contingent on State approval.

On a motion by Seufer and second by Stage to award the 2010 Sidewalk Project to the low bidder Wolf Creek Construction for \$345,192.00 and award the 2012 Sidewalk Project to the low bidder Kelly Paving for \$180,000.01, all voted yes.

Councilman Seufer said he would like City Engineer Hildreth to look at some dilapidated buildings in town.

Atty. Myers said he had not had time to look into updating the City's condemnation procedures, but it wouldn't hurt to have the Engineer look at these buildings and give his opinion.

Councilwoman Lewis said she hoped everyone was enjoying the newly paved streets.

Gene Duncan, 416 Henderson Ave., asked about the dips where manholes are in these streets.

Councilwoman Lewis said the materials to fix these manholes have been ordered.

The meeting was adjourned at 8:48pm.

*Frank Ford Mayall*  
*Susan Knapp*