

Agenda

Williamstown City Council

01/17/17

7:30 PM

City Council Chambers

Type of meeting: Regular Meeting

Attendees: Mayor and City Council Members, City Attorney, and City Clerk

Agenda topics

1. Call Meeting to Order
2. Pledge of Allegiance
3. Call Roll
4. Minutes of Previous Meeting
5. Pay Bills
6. Ordinance Implementing Exchange of Property with Hino,
Second Reading
7. Reappoint Jeff DePuy and Charlie Meyers to Sanitary Board
8. City Mowing Contract

Other Items Which May Be Discussed:

1. Administrative Issues
2. Community Swimming Pool
3. Park Committee
4. Planning Commission
5. Board of Zoning Appeals
6. Tree Committee
7. Water Dept.
8. Sanitary / Storm Water Board
9. Sidewalk Plan

**Please state your name and address when addressing City Council

WILLIAMSTOWN CITY COUNCIL
REGULAR MEETING
JANUARY 17, 2017

The Williamstown City Council met in regular session on Tuesday, January 17, 2017 at 7:30pm. Those in attendance were Mayor Jean Ford, Councilpersons Marty Seufer, Jim Stage, Barbara Lewis, and Ron Erb, City Attorney Blaine Myers, and City Clerk/Treasurer Susan Knopp.

Mayor Ford called the meeting to order and Sgt. Jerry Ruble led Council in the Pledge of Allegiance.

On a motion by Stage and second by Lewis to approve and dispense with the reading of the minutes of the previous meeting, all voted yes.

On a motion by Erb and second by Stage to approve the current bills for payment, all voted yes.

Mayor Ford said this would be the second reading of an ordinance to implement an agreement reached with Hino to relinquish our current water well site and acquire an alternative site.

On a motion by Lewis and second by Stage to adopt the ordinance on second reading as presented, all voted yes.

On a motion by Erb and second by Lewis to reappoint Jeff DePuy and Charlie Meyers to the Sanitary Board, all voted yes.

Mayor Ford stated Wasco will no longer be providing lawn maintenance services, so the City needs to put this contract out for bid.

Mayor Ford said Council needs to discuss the position of building commissioner. The City doesn't have a certified building commissioner.

Councilman Seufer said Williamstown does not have a city building code, so we would need to go by the WV State Building Code, but we have not adopted the WV State Code. He said a licensed contractor in West Virginia is required to build by the WV State Code. Councilman Seufer added it wouldn't hurt to advertise for a certified inspector, and added it might be possible to hire someone on a contractor basis.

Atty. Myers suggested not doing a formal bid solicitation, but just a general inquiry.

Councilman Seufer suggested an RFQ, or Request for Qualifications.

Council was in favor of advertising for an RFQ for building inspector.

There was some discussion on this matter.

Atty. Myers said the City is permitted to issue building permits for zoning compliance, we just can't do inspections or code compliance.

Mayor Ford said she would talk with other small cities and see how they handle building permits.

Councilman Stage said the new water pump should be here any day now.

Councilwoman Lewis said a change order was needed for the Sidewalk Project on Henderson Ave. One property was flooded and a correction to the new sidewalk needed to be made.

On a motion by Stage and second by Erb to authorize Mayor Ford to sign the change order, all voted yes.

Jeff DePuy, representing the Williamstown Lions Club said the Lions Club would like to install a handicapped accessible swing set in the city park. The Lions Club will install and pay for the swing set, but they need to ask the City if and where it can be placed.

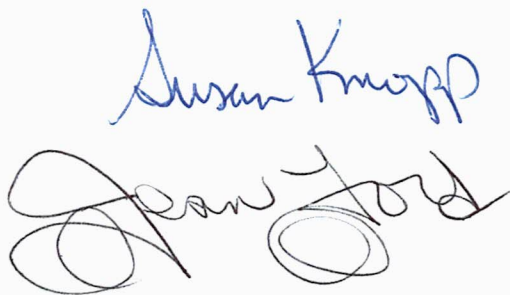
Councilman Seufer suggested the Lions Club come to the next Park Committee meeting.

Jeff DePuy, representing the Williamstown Sternwheel Committee asked if the City could ask Marietta about moving the fireworks display 50 yards down river so Williamstown is able to use our boat ramp. He said the amusement ride vendor would like to have more rides this year. DePuy said the Sternwheel Committee made more money this year, but could do even better with more room. He said the more money we make, the better the entertainment we can get, which amounts to a better crowd.

Atty. Myers said Williamstown could try and ask the Marietta Sternwheel Festival Committee to see if they would move the fireworks.

After some discussion, Mayor Ford said she would talk with Marietta's mayor.

The meeting was adjourned at 8:07pm.

Two handwritten signatures are present. The top signature is in blue ink and reads "Susan Knapp". The bottom signature is in black ink and reads "Jean Ford".

