

# Agenda

# Williamstown City Council

02/07/17

7:30 PM

City Council Chambers

**Type of meeting:** Regular Meeting

**Attendees:** Mayor and City Council Members, City Attorney, and City Clerk

## Agenda topics

1. Call Meeting to Order
2. Pledge of Allegiance
3. Call Roll
4. Minutes of Previous Meeting
5. Pay Bills
6. Discuss Changes Needed to Planning and Zoning Code Before Adoption

## Other Items Which May Be Discussed:

1. Administrative Issues
2. Community Swimming Pool
3. Park Committee
4. Planning Commission
5. Board of Zoning Appeals
6. Tree Committee
7. Water Dept.
8. Sanitary / Storm Water Board
9. Sidewalk Plan

**\*\*Please state your name and address when addressing City Council**



WILLIAMSTOWN CITY COUNCIL  
REGULAR MEETING  
FEBRUARY 7, 2017

The Williamstown City Council met in regular session on Tuesday, February 7, 2017 at 7:30pm. Those in attendance were Mayor Jean Ford, Councilpersons Marty Seuffer, Jim Stage, Barbara Lewis, and Ron Erb, City Attorney Blaine Myers, and City Clerk/Treasurer Susan Knopp.

Mayor Ford called the meeting to order and Sgt. Jerry Ruble led Council in the Pledge of Allegiance.

On a motion by Stage and second by Lewis to approve and dispense with the reading of the minutes of the previous meeting, all voted yes.

On a motion by Erb and second by Lewis to approve the current bills for payment, all voted yes.

Mayor Ford said Council needs to go over the draft of the newly codified Planning and Zoning Code.

Atty. Myers suggested setting up a working meeting in a month or so with department heads to go over changes needed. The final version will be adopted in its entirety.

Mayor Ford welcomed and introduced Boy Scout John Coleman from Troop #207.

Mayor Ford announced that the City needed new members for the Board of Zoning Appeals Committee and the Sanitary/Storm Water Board.

Councilwoman Lewis said a new member was also needed for the Tree Committee.

Councilwoman Lewis said she met with the pool manager about the upcoming season. She said they are planning to have some healthier food options at the pool concessions this year.

Councilman Seuffer said the Park Committee met this evening. He said they will be looking at a location for a handicapped accessible swing to be donated by the Lions Club. He said they will also be looking at the existing park toys to determine any maintenance needs.

Councilman Seuffer presented a drawing done by Scotts Landscaping including proposed upgrades for the Williamstown boat ramp park. He said this is a big project and will probably be done in phases.

Councilman Stage said the Planning Commission will meet next Monday at 7:30pm.

Public Works Director Alan Gates stated the second new water pump has been installed and both new pumps are working and pumping almost twice the capacity as before.

Councilwoman Lewis said the Henderson Ave. portion of the Sidewalk Project is almost complete, and they are waiting on the weather to finish.

Councilman Erb stated that Mayor Ford spoke with other area small cities to see how they handled building codes. He said most have adopted the State Building Code. Erb said he believed the City should adopt the State Building Code and work with the Building Commissioner on what he can enforce.

Councilman Seuffer said he was opposed to adopting the State Building Code.

Atty. Myers stated if the City wishes to adopt the State Building Code, he would draft an ordinance that would list all the codes so they can be adopted by reference.

After some discussion, Councilman Seuffer said he was opposed to adopting something that the City can't enforce, or enforcing something that would be a great expense to the City.



After more discussion, Atty. Myers suggested waiting to see if the City received any solicitations for professional services for the building inspector position.

Zoey King, from Girl Scout Troop #1099 introduced herself and stated she was taking orders for Girl Scout Cookies.

Eric and Alicia Morgan, Chief Operations and Executive Officers for Sustaining Development Engineering, introduced themselves and stated they had recently moved back to the area and started their own business.

The meeting was adjourned at 8:15pm.

  
