

Agenda

Williamstown City Council

06/27/17

7:30 PM

City Council Chambers

Type of meeting: Regular Meeting

Attendees: Mayor and City Council Members, City Attorney, and City Clerk

Agenda topics

- 1.Call Meeting to Order
- 2.Pledge of Allegiance
- 3.Call Roll
- 4.Minutes of Previous Meeting
- 5.Pay Bills
- **Public Hearings on Ordinances
- 6.Ordinance Amending Section (b)(12) of the Commercial District Use Regulations
- 7.Junk and Inoperable Vehicle Ordinance
- 8.Annexation Request from Developer Jeff Martin
- 9.Crack Sealant Bids
- 10.Aerial Photographer Greg Cromer
- 11.July 4th Meeting Cancelled

Other Items Which May Be Discussed:

1. Administrative Issues
2. Community Swimming Pool
3. Park Committee
4. Planning Commission
5. Board of Zoning Appeals
6. Tree Committee
7. Water Dept.
8. Sanitary / Storm Water Board
9. Sidewalk Plan

**Please state your name and address when addressing City Council

WILLIAMSTOWN CITY COUNCIL
REGULAR MEETING
JUNE 27, 2017

The Williamstown City Council met in regular session on Tuesday, June 27, 2017 at 7:30pm. Those in attendance were Mayor Jean Ford, Councilpersons Marty Seufer, Barbara Lewis, and Ron Erb, City Attorney Blaine Myers, and City Clerk/Treasurer Susan Knopp. Councilman Jim Stage was absent.

Mayor Ford called the meeting to order and Sgt. Jerry Ruble led Council in the Pledge of Allegiance.

On a motion by Lewis and second by Erb to approve and dispense with the reading of the minutes of the previous meeting, all voted yes.

On a motion by Erb and second by Lewis to approve the current bills for payment, all voted yes.

Mayor Ford opened the public hearing at 7:32pm on two ordinances; an *Ordinance Amending Section (b)(12) of the Commercial District Use Regulations*, and a *Junk and Inoperable Vehicle Ordinance*. She asked if there was any discussion on the two ordinances. There were no comments from anyone present. Mayor Ford closed the public hearing at 7:33pm and reconvened the regular meeting.

On a motion by Seufer and second by Lewis to approve the *Ordinance Amending Section (b)(12) of the Commercial District Use Regulations* on second reading, all voted yes.

On a motion by Lewis and second by Erb to approve the *Junk and Inoperable Vehicle Ordinance* on second reading, all voted yes.

Developer Jeff Martin presented a request for the annexation of two parcels of land lying adjacent to the southwestern boundary of the City of Williamstown, adjacent to WV Rt. 14. Parcel I is approximately 0.802 acres, and Parcel II is approximately 4.012 acres. These two parcels, and an additional .776 acre parcel which is already in the city limits, will encompass a new 23 unit detached patio home development known as "The Courtyards at Tucker's Landing." The new development will include a new city street, street lighting, city water and sewer service, storm drainage, landscaped entrance off of Rt. 14 and Turning Leaf Lane, and a five foot sidewalk. There will be three different home plans available. After the annexation, Mr. Martin said he would go back to the Planning Commission for their recommendation to Council.

Atty. Myers said the annexation of the Mondo project was approved by the County Commission yesterday and will be entered this week. He added the Council could authorize Mayor Ford to sign the annexation for Martin's Development since it was on tonight's agenda.

Councilman Seufer said at their meeting last week, the Planning Commission recommended to Council the annexation of the plats of land that Jeff Martin proposes as the site for the Courtyards at Tucker's Landing, and the construction of units 102, 104 and 106 Turning Leaf Lane, which are in city limits.

On a motion by Seufer and second by Lewis to authorize Mayor Ford to sign the annexation papers for the Martin property, all voted yes.

On a motion by Seufer and second by Lewis to approve as recommended by the Planning Commission, the construction of units 102, 104 and 106 Turning Leaf Lane, which are in city limits, all voted yes.

Public Works Director Alan Gates recommended Council approve the low bidder, Sealmaster, for the crack sealant bid, which was opened at the last meeting.

On a motion by Seufer and second by Lewis to approve the low bidder, Sealmaster, all voted yes.

Greg Cromer, an aerial photographer, showed Council a framed aerial photograph of the City of Williamstown which he made. The 24"x 36" framed photograph was \$195.00.

The Mayor and Council approved purchasing the photo, which will be displayed in Council Chambers.

Mayor Ford stated this meeting was rescheduled due to the West Virginia Day Holiday on June 20th, and the next regular meeting is supposed to be July 4th. The July 4th meeting will be cancelled. Our next meeting will be held on July 18th. A special meeting will be called if needed.

Mayor Ford asked Atty. Myers for an update on the Williamstown Auto situation.

Atty. Myers said he had a couple of concerns related to the agreement. He said on May 16th City Council approved a settlement with Alliance Auto, and the Mayor signed the agreement. He has not received a signed agreement from the other party yet. Myers said his other concern was the agreement stated that the vehicles are to be removed by July 1st, and the City will contribute \$7,500 towards cost of the removal. Some vehicles have been removed, but there is still a considerable amount remaining.

On a motion by Seuffer and second by Erb to go into executive session per WV Code 6-9A-4 of the Open Meetings Act, all voted yes.

Council went into executive session at 7:50pm. The meeting reconvened at 8:02pm.

Councilwoman Lewis said the pool was doing very well.

Councilman Seuffer said the Park Committee would be scheduling a meeting to discuss the park toy maintenance.

The Planning Commission will meet on July 17, 2017 at 7:30pm on a request from Randy Hune to have a commercial business at 400 Henderson Ave.

Councilwoman Lewis said the Tree Committee will be doing some more tree maintenance after July 1st when the new budget year starts.

Public Works Director Gates said he appreciated customer's patience with the recent water main breaks.

Councilwoman Lewis said the sidewalk project is nearing completion.

The meeting was adjourned at 8:05pm.