

# **Agenda** *Williamstown City Council*

01/02/18

7:30 PM

*City Council Chambers*

**Type of meeting:** *Regular Meeting*

**Attendees:** *Mayor and City Council Members, City Attorney, and City Clerk*

## ***Agenda topics***

- 1. Call Meeting to Order*
- 2. Pledge of Allegiance*
- 3. Call Roll*
- 4. Minutes of Previous Meeting*
- 5. Pay Bills*
- 6. Second Reading of Ordinance Re-Zoning Property within the Municipality (Dodge Ave.)*
- 7. Upcoming City Election, May 8, 2018 for Mayor & Two Council Seats*
- 8. Approve LUMOS Right of Way Agreement*
- 9. Alternate Mainline Extension Agreement with Developer Jeff Martin*
- 10. Asset Transfer Agreement with Developer Jeff Martin*

## **Other Items Which May Be Discussed:**

- 1. Administrative Issues*
- 2. Community Swimming Pool*
- 3. Park Committee*
- 4. Planning Commission*
- 5. Board of Zoning Appeals*
- 6. Tree Committee*
- 7. Water Dept.*
- 8. Sanitary / Storm Water Board*
- 9. Sidewalk Plan*

**\*\*Please state your name and address when addressing City Council**

WILLIAMSTOWN CITY COUNCIL  
REGULAR MEETING  
JAN. 2, 2018

The Williamstown City Council met in regular session on Tuesday, January 2, 2018 at 7:30pm. Those in attendance were Mayor Jean Ford, Councilpersons Marty Seuffer, Jim Stage, Barbara Lewis and Ron Erb, City Attorney Blaine Myers, and City Clerk/Treasurer Susan Knopp.

Mayor Ford called the meeting to order and Chief of Police Shawn Graham led Council in the Pledge of Allegiance.

On a motion by Lewis and second by Stage to approve and dispense with the reading of the minutes of the previous meeting, all voted yes.

On a motion by Erb and second by Stage to approve the current bills for payment, all voted yes.

Mayor Ford opened the public hearing for re-zoning property on Dodge Ave. at 7:33pm. There were no questions or comments and the public hearing was closed at 7:33pm.

On a motion by Seuffer and second by Lewis to approve the second reading of an *Ordinance Rezoning Property within the Municipality*, all voted yes.

Mayor Ford announced the upcoming city election on May 8, 2018 for mayor and two council seats.

Mayor Ford opened a public hearing for the proposed *Right of Way Use Agreement* with Lumos Networks of West Virginia, Inc. at 7:35pm. The purpose of the Agreement is to grant to Lumos a non-exclusive franchise for the construction, installation, maintenance and operation of certain facilities including wires, fiber optic cables, conduits, converters, splice boxes cabinets, handholds, manholes, vaults, equipment, drains, surface location markers and appurtenances in or upon Rights of Way of the City of Williamstown.

Jeff Martin asked about the non-exclusive easement, and if someone else would be able to use the rights of way.

Atty. Myers stated the Agreement gives access to any rights of way of the City. The Agreement, prepared by Lumos, is very well drafted and he was satisfied with the terms. Myers said they will mostly utilize streets and public ways.

Councilwoman Lewis said their main purpose is bringing fiber optics to Marietta Memorial Hospital.

Atty. Myers said they cannot impair private property owner's rights. He then read the definition of "Public Rights-of-Way" as stated in the Agreement.

The public hearing was closed at 7:40pm.

On a motion by Lewis and second by Erb to approve the *Right of Way Use Agreement*, all voted yes.

Atty. Myers stated the *Alternate Mainline Extension Agreement* and the *Asset Transfer Agreement* with Developer Jeff Martin can be considered together. He stated negotiations have been ongoing and both parties feel satisfied with the agreements. The City Engineer has reviewed them also. Myers stated the agreements are subject to approval by the Public Service Commission, but he didn't foresee any problems.

On a motion by Stage and second by Lewis to approve the *Alternate Mainline Extension Agreement* and the *Asset Transfer Agreement* for the Courtyards at Tucker's Landing Development, all voted yes.

Chief Graham stated the police department is down one officer and he would be bringing on Richard Davis, a former WPD officer, as a part-time officer until a full-time officer is hired.

Councilman Seufer stated the Park Committee met this evening and discussed the bid for concessions at the boat ramp park. The Park Committee was in agreement to go out for bids, but leave the agreement open as far as consideration for having use of the facilities. The opened bids should be forwarded to the Park Committee for their recommendation to Council.

The Park Committee received a letter from a property owner about a pine tree at the boat ramp that may need removed. The Park Committee will check on the tree.

Councilwoman Lewis stated Mon Power has hired a company to trim trees in the power lines. They have asked that the City not plant any trees below the power lines.

Councilman Seufer stated he thought we were able to plant small trees, such as dogwood.

Councilwoman Lewis said now they would rather not have any trees planted.

Councilman Seufer suggested maybe they would give the City vouchers to plant replacement trees in other areas.

Shane King, 607 Highland Ave., asked if they would be trimming trees on private property.

Councilwoman Lewis said yes, if they are in the lines, they will be trimmed.

Councilman Stage said he was getting three quotes on repairing the windows, walls, and door on the city building that have been leaking.

Bruce Holmes, 25 Coopers Lane, said the American Legion will be serving pizza burgers from the Sternwheel Snack Bar, the first Wednesday of each month.

The meeting was adjourned at 7:55pm.